

Materials Purchase Order

(This form is available in a format that will automatically calculate all totals.
Please contact Youth Scotland or download it from our website)



Date:

Operating Agency or Participating Unit Name

Registration No.

Deliver to:

Address:

Post Code:

Telephone:

Email:

Invoice to:

Address:

(if different)

Post Code:

Purchase Order No:

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Date received by Youth Scotland	date stamp here	
Cheque Enclosed Y / N	Value £	Cheque No.
Passed for processing	Name	Date
Order despatched	Name	Date
Invoice sent	Name	Date
Invoice Details	Number	Date
Database updated	Name	Date
Nominal Code 4509	Dept	530= £0.00 475= £0.00

Please allow up to 28 days for delivery

Please return this form to:

Youth Scotland
Balfour House
19 Bonnington Grove
Edinburgh, EH6 4BL
Telephone: 0131 554 2561
Email: office@youthscotland.org.uk



Ref	Description	Price	Quantity	Total £
Dynamic Youth Awards Challenge Sheets				
DYCS	DYA Challenge Sheet *	£4.00		
Youth Achievement Awards Booklets				
YA53	YAA Bronze Award Booklet	£8.20		
YA54	YAA Silver Award Booklet	£8.70		
YA55	YAA Gold Award Booklet	£9.20		
YA56	YAA Platinum Award Booklet	£11.20		
Support Materials				
DYGN	A Guide to the Dynamic Youth Awards * #	£3.00		
YA52	A Guide to the Youth Achievement Awards #	£4.00		
YA57	Sample pack of all 4 YAA Booklets (not for moderation)	£12.00		
YA58	YAA Challenge Certificates - level left blank (50)	£5.00		
YA61	YAA 'Get Going' CD-ROM - a personal development toolkit	£17.62		
YA70	YAA Bronze / Silver BSL & Subtitled version - VHS	£9.40		
YA71	YAA Bronze / Silver BSL & Subtitled version - DVD	£9.40		
YA78	Accreditation Toolkit	£31.00		
1033	Portfolio Bulding - Integrating Basic Skills	£32.50		
Promotional Materials				
YA18	YAA 'No Stopping Me' Video	£24.65		
YA50	YAA Promotional Leaflet - (pack of 50) - (A3)	£11.00		
YA51	Promotional Posters (pack of 5) - (A3)	£6.00		
YA60	Promotional Postcards aimed at young people (pack of 50)	£5.00		
YAVL	YAA Promotional Leaflet - Volunteers (pack of 5) - (A3)#	£4.00		
YADY	DYA/YAA Information Leaflet (pack of 50) - (A4)#	£6.00		
Subtotal A				

Items marked with a # are also available to download free from www.youthscotland.org.uk

* Groups that are Affiliated Members should contact Youth Scotland for a different order form.

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Other YAA Award Booklet Formats					
Level	Bronze	Silver	Gold	Platinum	Total £
Price	£8.20	£8.70	£9.20	£11.20	
Arabic					
Dutch					
Farsi					
French					
Kurdish					
Mandarin					
Pashtu					
Portuguese					
Russian					
Somali					
Spanish					
Swahili					
Welsh					
Braille					
Picture Symbol					
Large Print					
Font Size Required					
Price	£9.60	£10.18	£10.77	£13.12	
Audio					
Online					
Subtotal B					
Subtotal A					
Subtotal C					
If Goods Subtotal C is over £500, deduct 5%					
Subtotal D					
Postage & Packing (at 3.5%, Min. £2.50, Max £25)					
INVOICE TOTAL					

