

Internal Moderation

Internally moderated by Award Group Worker

S Desbois

Print name

SHARON DESBOIS

Signature

Moderation is not about passing or failing but about providing feedback and guidance and ensuring that, within your own youth group, everybody is treated equally .

In order for this to happen independently, it is preferred

that the Award Group Worker, the youth worker who has been supporting the Award Group, cannot complete Internal Moderation. Two Award Group Workers within the same youth group can act as Internal Moderators for each other.

Moderation is a process that should ensure that the peer assessment criteria have been interpreted appropriately and that young people receive certificates that reflect their achievements.

Signing this box tells Youth Scotland that the Internal Moderator has checked over the form and is satisfied that this Challenge Sheet is complete and an accurate reflection of achievement.

You may wish to use the External Moderation Feedback Form as a checklist for your own internal moderation. See **Appendix C**.

External Moderation

External Moderation Form

After Internal Moderation, the next step is to advise Youth Scotland that you have completed Challenge Sheets ready for certification. This is done using the External Moderation Form. Please complete the form using the instructions that come with it - See **Appendix B**. This can be faxed, posted or, preferably, emailed to Youth Scotland. Contact details are printed on the back page of this booklet.

On receipt of the External Moderation Form, Youth Scotland will identify a random sample by marking the box in the left hand column and return a copy of the form to the Award Group Worker. If a group is submitting for the first time, 100% evidence will be requested. For future submissions, groups will be asked to submit evidence for a randomly selected 5 young people or 25% of the group - whichever is the greater.

The Award Group Worker should then send the originals of all Challenge Sheets, plus the accompanying evidence for the sampled Challenge Sheets with a clear means of identifying which evidence belongs to which Challenge Sheet.

All these materials will be returned to the Award Group Worker along with the certificates.

External Moderation Process

The purpose of External Moderation is no different from that of Internal Moderation, but that it happens within a national context, ensuring that young people from throughout the country are interpreting the assessment criteria for the Awards in the same way.

Moderation is a process that should ensure that the peer assessment criteria have been interpreted appropriately and that young people receive certificates that reflect their achievements.

Accreditation



The Dynamic Youth Awards are developed and operated by Youth Scotland. The Awards are externally moderated and accredited by ASDAN (Award Scheme Development and Accreditation Network). ASDAN is a National Qualifications Framework approved Awarding Body.

Credit rating by ASDAN of the Dynamic Youth Awards provides credits that allow accelerated progression into other awards and qualifications including Youth Achievement Awards, ASDAN Awards and the Certificate of Personal Effectiveness.

Appeals

There is no appeals procedure for the External Moderation process because the process is about feedback rather than making assessment decisions. A young person making an appeal about their own Award should do so to their own Award Group. Youth Scotland would welcome the opportunity to discuss with you any feedback that you have received.

Certificates

Certificates are produced to represent three levels of accumulated time commitment:

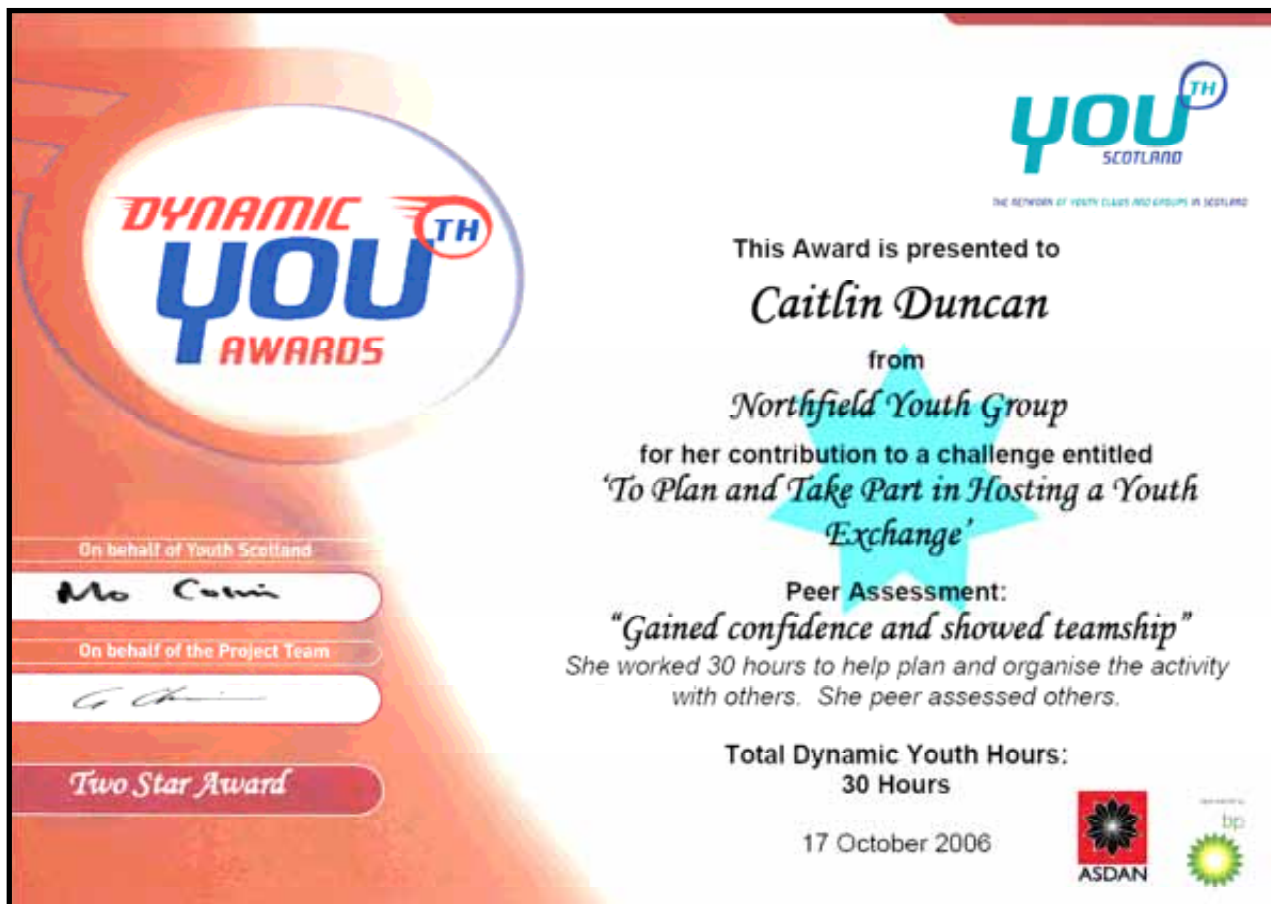
		
1 Star 5 – 15 hours	2 Star Up to 30 hours	3 Star Over 30 hours

If a young person goes on to complete another Dynamic Youth Award, they will carry forward the time they have completed on previous Awards. This will be added to their total Dynamic Youth Awards hours and recorded on their certificate.

A sample completed certificate can be found on the next page.

It is the responsibility of the Award Group Worker to check the accuracy of the information used to print the certificates. Youth Scotland cannot be held responsible for replacing certificates because of errors on the information supplied to Youth Scotland. A charge of £2.00 will be made for replacement certificates. If Youth Scotland has transferred the information incorrectly, no charge will be made.

Sample Completed Certificate



DYNAMIC **YOU**TH
AWARDS

YOUTH
SCOTLAND
THE NETWORK OF YOUTH CLUBS AND GROUPS IN SCOTLAND

This Award is presented to
Caitlin Duncan
from
Northfield Youth Group
for her contribution to a challenge entitled
'To Plan and Take Part in Hosting a Youth Exchange'

Peer Assessment:
"Gained confidence and showed teamship"
She worked 30 hours to help plan and organise the activity with others. She peer assessed others.

Total Dynamic Youth Hours:
30 Hours

17 October 2006

On behalf of Youth Scotland
Mo Conn

On behalf of the Project Team
G. Conn

Two Star Award

ASDAN

bp

What does it mean to hold a Dynamic Youth Awards Certificate?

This Dynamic Youth Awards certificate demonstrates the holder's achievements in:

- Planning, recording and reviewing
- Identifying levels of responsibility taken
- Peer assessing others
- Time commitment to an activity
- A peer assessed statement reflecting their special achievement or unique contribution

Dynamic Youth Awards enable young people to measure their own and each other's achievements against benchmarks of responsibility and demonstrate distance travelled. They are quality assured through peer assessment and qualifications authority external moderation. They enable young people to develop their capacities as successful learners, confident individuals, responsible citizens and effective contributors. Attainment of Core Skills in Literacy, Numeracy, Problem Solving, Communication and Working with Others is evidenced.

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Progression to Youth Achievement Awards

A two or three star Dynamic Youth Award demonstrating a responsibility level of 'taking part' will be credited within the Bronze Youth Achievement Awards as one Challenge. A two or three star Dynamic Youth Award demonstrating a responsibility level of 'sharing responsibility' will be credited within the Silver Youth Achievement Awards as one Challenge.

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Tel: 0131 554 2561 Fax: 0131 454 3438
Email: office@youthscotland.org.uk



Operating Agency:		No. on EMF:	
Youth Group/School:		No. sampled:	
Reg No.:	Date:	Performance Level	
External Moderation Quality Indicators		Very Good	Good
		Fair	Unsatisfactory
EXTERNAL MODERATION FORM			
Operating Agency and Group/School name completed			
OA or Grp/Sch name to appear on certificate completed			
Return address completed			
Candidate's names are legible			
D of B and Gender info is complete			
CHALLENGE SHEETS			
The candidates name is clearly identifiable			
Challenge titles are clear and specific			
Two steps have been completed			
Peer Assessment of planning stage is signed and dated			
Planning sections are individual to candidates and appropriate			
Brief descriptions are completed and individual to candidates			
Number of hours have been completed			
Responsibility levels have been completed			
Skills achieved sections are completed			
Peer assessment statements represent youth ownership			
Statements reflect candidate achievement/unique contr.			
Internal Moderation name and signature complete			
EVIDENCE			
Evidence reflects responsibility levels on challenge sheet			
Portfolios are well organised and presented			
Evidence individual to the candidate is present			
Evidence of time commitment can be inferred or is present			
COMMENTS			
Certificates Deferred:			0
Reason:			
Certificates Presented:			
Externally Moderated by and signed on behalf of Youth Scotland:			